

# Leadership Skills for Non-Supervisors Course

Develop essential leadership skills to resolve conflict and build stronger, more effective teams.

Group classes in Washington, DC and onsite training is available for this course.

For more information, email [onsite@graduateschool.edu](mailto:onsite@graduateschool.edu) or visit: <https://www.graduateschool.edu/courses/leadership-skills-for-nonsupervisors>



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## Course Outline

### Module 1: Welcome and Setting the Stage

- Define leadership and its importance.
- Explore leadership's role in personal and team success.
- Introduce the DISC assessment (Dominant/Driver, Influencing/Inspiring, Steady/Stable, Correct/Conscientious) and its purpose.
- Distinguish between formal and informal leadership.

### Module 2: Understanding Yourself Through DISC

- Recognize the four core DISC behavioral styles.
- Connect DISC to communication, motivation, and stress.
- Identify others' styles to improve collaboration.

### Module 3: Developing Others

- Understand how leaders help others grow.
- Apply coaching skills to support peer development.
- Use DISC insights to guide and mentor effectively.

### Module 4: Accountability

- Define accountability and its role in leadership.
- Increase personal accountability and follow-through.
- Encourage accountability in others using DISC styles.

### Module 5: Strategic Thinking

- Apply strategic thinking in daily work.
- Connect individual goals to agency priorities.
- Leverage DISC strengths for strategic contributions.

## **Module 6: Agility and Resilience**

- Recognize the value of agility and resilience.
- Build flexibility and perseverance in changing environments.
- Apply DISC insights to strengthen adaptability.

## **Module 7: Integrating the Skills**

- Review the four core leadership skills.
- Adopt an integrated leadership mindset.
- Develop a personal plan for continued growth.

## **Module 8: Closing and Final Reflection**

- Summarize key leadership concepts for non-supervisors.
- Reflect on DISC insights and leadership applications.
- Integrate learning through final discussion and reflection.